

MOVING CHECKLIST

It's Your Move! This step-by-step guide will smooth the relocation roller-coaster.



TWO MONTHS BEFORE

- ☐ **Sort and Purge** - Go through every room of your house and decide what you can get rid of. Think about special packing requirements or extra insurance coverage.
- ☐ **Request On-site Estimates** - Get in writing estimates from a number of different moving companies. Make sure they provide a U.S. Department of Transportation (USDOT) number.
- ☐ **Keep Track of Everything in a Moving Binder** - Keep all your estimates, your receipts, and an inventory here.
- ☐ **Transfer Children's School Records** - Give the records to new school district.

SIX WEEKS BEFORE

- ☐ **Order Supplies** - Get boxes, tape, bubble wrap, and permanent markers, dish barrels or wardrobe boxes.
- ☐ **Take Measurements** - Will larger pieces of furniture fit through passageways and doors?

ONE MONTH BEFORE

- ☐ **Get Written Confirmation from Mover** - Of date, costs, and other details.
- ☐ **Pack Infrequently Used Items First** - Note items of special value and declare in writing any items valued over \$100 per pound.
- ☐ **Label Contents and Destination of Each Box** - Label anything you'll need right away as "essential."
- ☐ **Pack A Separate Box of Valuables** - Move these valuables yourself, and include the mover's estimate for reference.
- ☐ **Do a Change of Address** - Go to your local post office, or do it online at usps.gov. Ask a neighbor to look out for more mail. Important creditors should be notified directly.
- ☐ **Medical Records** - Send them to any new health-care providers.

TWO WEEKS BEFORE

- ☐ **Take Your Car in for Servicing** - Make sure it's move ready.
- ☐ **Clean Out Your Safe-Deposit Box** - If you'll be changing banks, and contact the moving company to re-confirm arrangements.

ONE WEEK BEFORE

- ☐ **Finish General Packing** - Pack suitcases with clothes for the next few days.
- ☐ **Refill any Important Prescriptions.**

A FEW DAYS BEFORE

- ☐ **Defrost the Freezer** - If it's moving, make sure to empty, clean, and defrost it at least 24 hours before moving day.
- ☐ **Double-Check** - Reconfirm the mover arrival time and other specifics.
- ☐ **Plan for the Payment** - If you haven't already arranged to pay your mover with a credit card, get a money order, cashier's check, or cash for payment. If the staff has done a good job, 10-15% of the total fee is a good tip. If your move was especially difficult, you might tip each mover up to \$100. Don't forget that refreshments are always appreciated.

MOVING DAY!

- ☐ **Verify Movers** - Make sure that the USDOT number painted on the side of the truck matches the number on the estimate.
- ☐ **Take Inventory** - Before the movers leave, sign the bill of lading/inventory list and keep a copy.

Please contact me if you have any questions!

Mike Rafii

Home Loan Advisor

NMLS# 5341

445 Marine View Avenue Suite 200

Del Mar, CA 92014

Cell: 760-822-8813

mike@bayeq.com

www.therafiigroup.com

HOME LOANS
bay equity
RAFII GROUP



Equal Housing Lender. This is not a commitment to lend or extend credit. Restrictions may apply. Rates may not be available at time of application. Information and/or data are subject to change without notice. All loans are subject to credit approval. Not all loans or products are available in all states. Bay Equity LLC, 28 Liberty Ship Way Suite 2800, Sausalito, CA 94965; NMLS ID#76988. Licensed by the Department of Business Oversight under the California Residential Mortgage Lending Act- #4150077. click here: www.nmlsconsumeraccess.org/EntityDetails.aspx/COMPANY/76988